

Meghalaya State Pollution Control Board

Forests & Environment Department, Government of Meghalaya

'ARDEN' Lumpyngngad, Shillong - 793014

Website : <http://megspcb.gov.in>



ADVERTISEMENT

No. MPCB/ESTT-29/PT-IV/2024-2025/

Dated Shillong the

February 2025

The Meghalaya State Pollution Control Board invites online Applications from genuine citizens of India through the link given at <https://megspcb.gov.in> who are desirous to apply for the under-mentioned posts as per terms and conditions of this advertisement. Candidates should read the instructions carefully before making any entry or selecting any options. Candidates should supply the correct details while filling up the form. Mandatory fields are marked with *(asterisk) sign.

IMPORTANT

- It is mandatory for the applicants to have acquired the requisite educational qualification(s) prescribed for the post, as on the last date fixed for submission of applications.
- The date on which an applicant is deemed to have acquired the requisite educational qualification shall be the date on which the result of the last examination for such qualification/degrees declared by the Universities/Boards /Institutions.

LIST OF POSTS

Sl. No.	Name of Post	Grade	No. of Vacancy	Breakup of Vacancy				Level of Pay (As per Pay Matrix of the Meghalaya Fifth Pay Commission)	Minimum Educational Qualification & Experience
				UR	Khasi & Jaintia	Garo	OSTs /SCs		
1	Scientist-B		1	0	1	0	0	L-16	Master's Degree in Agriculture/Forestry/ Chemistry/Botany/Zoology/ Physics/Environmental Science/Ecology & Environment/Geology/Pisciculture/Bio-Chemistry/Micro Biology and should possess not less than 7 (seven) years working experience in environment, pollution control research Laboratories or related fields in the cadre of Senior Scientific Assistant or equivalent posts or preferably PhD Degree holders.
2	Assistant Environmental Engineer		4	1	2	1	0	L-15	Bachelor's Degree in Chemical/Environmental /Civil Engineering from a recognized University/Institution.
3	Assistant Law Officer		1	0	1	0	0	L-15	LL.B Degree from a recognized Institution with legal practice experience of 2 (two) years.
4	Junior Accountant		2	0	1	1	0	L-11	Bachelor's Degree in Arts/ Science/Commerce/ Business Administration or equivalent from a recognized Institution with knowledge in Accounting software.
5	Lower Division Assistant		3	1	1	1	0	L-8	Bachelor's Degree in any discipline from a recognized institution with knowledge in computer.
6	Data Entry Operator		2	0	1	1	0	L-7	Bachelor's Degree in Arts/Science/Commerce with Diploma in Computer Applications or a Degree in Computer Applications from

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										a recognized university and should possess a speed of not less than 8000 key depressions per hour and at least 1 (one) year working experience in data entry.
7	Technical Assistant		2	1	1	0	0	L-7		Class-XII with a Certificate in Electronics/Instrumentation from a recognized technical institution.
8	Typist Grade-III		3	1	1	1	0	L-4		Class XII or equivalent examination passed with basic knowledge of computer with minimum Speed of 40 w.p.m. in English Typing.

NOTE:

1. **The Selection Committee has the right to alter number of posts/qualification, etc. as deemed fit and proper as per the requirement of the Board.**
2. Candidates can apply for the said post **w.e.f 13.02.2025 till 12:00 P.M of 05.03.2025.**
3. Candidates who want to apply are required to register themselves with the **Online Recruitment Application System, Government of Meghalaya**, through the link given at the website <https://megspcb.gov.in> using valid email IDs. Registered candidates can apply directly by logging into their respective account using their registered email IDs.
4. Eligible candidates who are appearing for written examination in various posts are instructed to refer to the syllabus prepared for respective posts from the above website.
5. Applicants will pay the fee of **Rs.320 (Rupees three hundred twenty) only (Half rate for STs/SCs who are permanent residents of the state of Meghalaya)** for each post, using one of the following modes of payment available with the online application:
 - Internet Banking
 - Credit card/Debit Cards of major nationalized banks
 - UPI
6. The candidates may have to pay additional Bank Charges, which may be applicable depending on the mode of payment.
7. Fees are non-refundable. Candidates are advised to go through the instructions carefully before making online payment.
8. **AGE LIMIT**
Candidate should not be less than 18 years and not more than 32 years in age as on **01.01.2025** as per Office Memorandum No.PER.38/2021/30 dated 03.02.2022. Upper age limit is relaxable by 5 (five) years in case of SC/ST candidates. The date of birth to be accepted is as entered in the Matriculation/Secondary School Leaving Certificate or a certificate issued by the institutions recognized by the Govt. of Meghalaya as equivalent to Matriculation or an extract from the official Registers duly certified by the proper authority of the Board of School Education. Proof other than these will not be accepted. No age bar in respect of regular Government employee, who entered Government service within the prescribed age limit.
9. **RESERVATION OF VACANCIES**
The reservation of vacancies is as per the existing rules of the Government of Meghalaya. For persons with Physical Disabilities (PWDs) age is relaxable by 10 years (15 years for ST/SC) and applicable to posts where reservation is admissible to PWDs as per Govt. Notification.
10. **METHOD OF EXAMINATION**
The Written Examination will be conducted on Multiple Choice OMR Based Test

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Written Examination shall be as per the following syllabus:

Sl. No.	Name of the post	Syllabus
1.	Assistant Environmental Engineer	<ol style="list-style-type: none">GENERAL AWARENESS - 50 MARKS<ol style="list-style-type: none">Culture of India and Meghalaya.History of Meghalaya.National & international current affairs.Geography of India.Sports and games.Basics of computer knowledge.Basics of English language.Quantitative aptitude.Reasoning ability.General awareness about environment.CORE SUBJECTS – 50 MARKS (Separate questions for candidates of Civil, Environmental & Chemical Engineering)<ol style="list-style-type: none">Civil: Basics of Civil Engineering.Environmental: Basics of Environmental Engineering.Chemical: Basics of Chemical Engineering.
2.	Scientist-B	<ol style="list-style-type: none">GENERAL AWARENESS - 50 MARKS<ol style="list-style-type: none">Culture of India and Meghalaya.History of Meghalaya.National & international current affairs.Geography of India.Sports and games.Basics of computer knowledge.Basics of English language.Quantitative aptitude.Reasoning ability.General awareness about environment.CORE SUBJECTS – 50 MARKS<ol style="list-style-type: none">Basics of Chemistry, Biology, Environmental Science & Physics.
3.	Assistant Law Officer	<ol style="list-style-type: none">CORE SUBJECTS – 100 MARKS<ol style="list-style-type: none">National Green tribunal- Constitution and Powers & Functions.Water Act, 2024 & Air Act, 2024.Environmental Protection Act, 1986 and rules frame thereunder.Right to Information Act, 2005.Public Interest Litigation.
4.	Junior Accountant	<ol style="list-style-type: none">GENERAL AWARENESS - 40 MARKS<ol style="list-style-type: none">Culture of India and Meghalaya.History of Meghalaya.National & international current affairs.Geography of India.Sports and games.Basics of computer knowledge.Basics of English language.Quantitative aptitude.Reasoning ability.General awareness about environment.BASIC OF COMPUTER APPLICATION MS OFFICE - 10 MARKSCOMMERCE - 40 MARKS (As per the B.Com course of any recognized university)GENERAL MATHEMATICS OF 10TH STANDARD - 10 MARKS
5.	Lower Division Assistant	<ol style="list-style-type: none">GENERAL AWARENESS – 50 MARKS<ol style="list-style-type: none">Culture of India and Meghalaya.History of Meghalaya.National & international current affairs.Geography of India.Sports and games.Basics of computer knowledge.General awareness about environment.

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		<p>h. Reasoning and Aptitude test.</p> <p>2. BASIC OF COMPUTER APPLICATION – 20 MARKS</p> <p>3. GENERAL ENGLISH – 20 MARKS</p> <p>4. GENERAL MATHEMATICS OF 10TH STANDARD - 10 MARKS</p>
6.	Data Entry Operator	<p>1. GENERAL AWARENESS – 40 MARKS</p> <p>a. Culture of India & Meghalaya.</p> <p>b. History of Meghalaya.</p> <p>c. National & international current affairs.</p> <p>d. Geography of India.</p> <p>e. Sports and Games.</p> <p>f. Basics of computer knowledge.</p> <p>g. General awareness about environment.</p> <p>2. REASONING AND APTITUDE TEST – 20 MARKS</p> <p>3. BASIC OF COMPUTER APPLICATION – 10 MARKS</p> <p>4. GENERAL ENGLISH – 20 MARKS</p> <p>5. GENERAL MATHEMATICS OF 10TH STANDARD - 10 MARKS</p>
7.	Technical Assistant	<p>1. GENERAL AWARENESS – 40 MARKS</p> <p>a. Culture of India and Meghalaya.</p> <p>b. History of Meghalaya.</p> <p>c. National & international current affairs.</p> <p>d. Geography of India.</p> <p>e. Sports and games.</p> <p>f. Basics of computer knowledge.</p> <p>g. General awareness about environment.</p> <p>2. REASONING AND APTITUDE TEST – 20 MARKS</p> <p>3. BASIC OF ELECTRONICS (Diploma Level) – 20 MARKS</p> <p>4. GENERAL ENGLISH – 20 MARKS</p>
8.	Typist Grade III	<p>1. GENERAL AWARENESS – 70 MARKS</p> <p>a. Culture of India and Meghalaya.</p> <p>b. History of Meghalaya.</p> <p>c. National & international current affairs.</p> <p>d. Geography of India.</p> <p>e. Sports and games.</p> <p>f. General awareness about environment.</p> <p>g. Reasoning and Aptitude test</p> <p>2. BASICS OF COMPUTER KNOWLEDGE MS OFFICE - 30 MARKS</p>

INSTRUCTIONS TO CANDIDATES

1. Applicants are advised to apply well in advance without waiting for the closing date.
2. The Meghalaya State Pollution Control Board reserves the right to increase or decrease the vacancies based on requirement.
3. All applications are to be supported with due relevant documents which may be called for at a later stage. Candidates applying for posts that require computer knowledge must possess relevant documents that provide evidence to support their computer knowledge. **No application will be received after the due date. Incomplete applications will be out right rejected.**
4. Government Employees are to produce NOC from the appointing authority when called for personal interview, failing which candidature will be rejected.
5. Candidates are required to register themselves with Meghalaya State Pollution Control Board through the link given at the website <https://megspcb.gov.in> using valid email ID. The email ID will also be used for further correspondence by the office of Meghalaya State Pollution Control Board, if required. Please see the instructions given in the website for applying and payments.
6. A unique application code will be generated for each of the posts applied. This application code shall be used for all future correspondence with the office.
7. A candidate has to upload his/her recent coloured passport sized photograph in JPG format with



white background, along with the candidate's signature below as illustrated in the sample photo below. The digital size of each me must be less than 50KB.

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Candidates may check the detailed instructions on uploading of photograph and signature on Annexure-I attached herewith.

8. Request for change/correction in any particulars in the application form shall not be entertained after the submission of application under any circumstances. The Board will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omissions to provide the required details in the application form.
9. Candidates must appear for the written test/interview, etc. at their own expenses.
10. Selected candidates must be willing to serve in any part of Meghalaya.
11. Candidates are advised to keep track of their applications and any notice relating to the examination through the website <https://megspcb.gov.in> or Notice Board of the Meghalaya State Pollution Control Board regarding rejection list, dates for written test, issuance of e-Admit Card and any other updates.
12. Individual call letters/admit cards will not be issued. Candidates have to download the call letter/admit card by themselves from the website.
13. Mobile phones and other electronic gadgets are strictly prohibited in the examination centre. Candidates found with the above noted gadgets may be debarred from sitting in the examinations.
14. Admission at all stages of the recruitment process for which the candidates are admitted by the Commission will be purely provisional and is subject to satisfying the prescribed eligibility conditions. If on verification at any stage of the recruitment process, it is found that applicants/ candidates do not fulfill any of the eligibility conditions; their candidature for the post will automatically be cancelled by the Meghalaya State Pollution Control Board without notice.
15. Only preliminary scrutiny of the applications and other aspects will be undertaken before proceeding to the next stage of the recruitment and thereafter. The acceptance of candidature will only be provisional. Candidates are advised to carefully go through the eligibility criteria prescribed for each post such as educational qualification, age, physical standards, etc. and satisfy themselves that they are eligible for the posts, before applying. After such scrutiny, a "Proposed Rejection/Ineligibility List" shall be published and hosted in the Board's website as well as in the Notice Board of the Office. Candidates are allowed 15 days time to file representation against such proposed rejection if any.
16. Original Certificates will be sought only from those candidates who qualify for the Personal Interview. If a candidate does not furnish the original certificates to substantiate his/her educational qualification, his/her candidature will be cancelled and the Board's decision in this regard shall be final.
17. Candidates who have also not fulfilled the requisite qualification as on the last date of receipt of applications will not be eligible to apply for the post.

DEBARMENT

1. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from appearing for any of the examinations conducted by the Meghalaya State Pollution Control Board and summarily their candidature for recruitment will be rejected.
2. The Meghalaya State Pollution Control Board is vested with the duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Board will be sufficient cause for rendering such question able means as ground for debarment.
3. If any candidate is or has been found to be impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means. such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be liable to be debarred permanently from any exam or selection held by the Meghalaya State Pollution Control Board.
4. Canvassing direct or indirect will disqualify a candidate from his candidature.

GUIDELINES FOR UPLOADING THE PHOTOGRAPH & SIGNATURE

Before applying online, applicants will be required to have a scanned (digital) image of his/her photograph and signature as per the specifications given in uploaded advertisement. Your online application will not be completed unless you upload your photo and signature as specified in advertisement at point no. (7) under Instructions to Candidates. On uploading your photo and signature as specified, your online application will be provisionally registered.

Note:

- A. In case the image of the candidate in the photograph or signature is unclear, the application may be rejected.

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- B. In case the photograph or signature is unclear, then applicant may re-upload his photograph or signature by Account setting->Change Photograph option.

Procedure for Uploading the Photograph and Signature

1. While filling in the Online Application Form the applicant will be provided with a link to upload his/her photograph and signature.
2. Click on the respective link "Upload Photograph/Signature"
3. By clicking "choose file", Browse & Select the location where the Scanned Photo/Signature file has been saved. Select the file by clicking on it.
4. Click the 'Upload files' button for uploading photo, signature & view on profile.

Specification of Photograph Image	
1.	Photograph must be a recent (within 6 months) passport size color picture
2.	The picture should be in color, against a light coloured, preferably white background. Image should be facing straight at the camera with a relaxed face.
3.	If spectacles are worn, candidates are to ensure that there are no reflections and the eye scan be clearly visible.
4.	Caps hat sand dark glasses are not acceptable. Religious head wear is allowed but it must not cover the face.
5.	Total size of a file (photograph and signature) should be between 10KB-50KB. Ensure that the size of the scanned image is not more than 50KB. If the size of the file is more than 50KB, then reduce the size of the uploading file.
Specification of Signature Image	
1.	The applicant has to sign on white paper with Black pen.
2.	The signature must be signed only by the applicant and not by any other person.

**MEMBER SECRETARY
Cum-Member Convener
Selection Committee**

Meghalaya State Pollution Control Board
Shillong

Memo No. MPCB/ESTT-29/PT-IV/2024-2025/62-A

Dated Shillong the 11th February 2025

Copy to:

1. The Chairman, Meghalaya State Pollution Control Board, Shillong for kind information.
2. The Director of Information & Public Relations with a request to publish the advertisement in 1(one) issue each of the English, Khasi and Garo Newspaper and submit the bill for necessary payment.
3. The State Informatics Officer, National Informatics Centre, Shillong for information and with a request to kindly cause necessary action for uploading the same in the Online Recruitment Application System.
4. Office Notice Board.

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Cum-Member Convener
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